

October 2020 Board News

Elders - The Board of Elders met in regular session in the church narthex on October 20, 2020 and took the following actions:

- Received the report that the celebration of the Lord's Supper took place on Sunday, October 4, online and in the sanctuary using pre-filled communion cups with a wafer. 115 pre-filled cups were distributed to those in attendance in the sanctuary. The next Communion service is scheduled for Sunday, December 6.
- Approved the request for baptism from Jay and Britni Schipper for their daughter, Chloe LeeAnne, who was born on August 17, 2020.
- Discussed the arrangements for a New Members' Gathering since we have a couple of families who have expressed interest in joining our church.
- Heard a report from Marty Bruins and Don Brunink regarding the fall session of the Great Lakes City Classis that was held on Friday, October 9 using Zoom.
- Approved a social media policy and referred it to the Administrative Board to be included in our Employee Manual.
- Submitted reports of the elders contact with member families and shared prayer requests.
- Decided to recommend that a survey be taken at the next consistory meeting regarding options for worship.
- Set the date for the next meeting of the elders on Tuesday, November 17, 2020.

Admin - At their October 13, 2020 meeting, the Administrative Board took the following actions:

- The Treasurer presented the Financial report Year to Date. Ross reported that the \$18,000.00 was paid towards the loan from pledges. The loan is at \$437,000.00 and the first mortgage payment is due December 31, 2020.
- Pastor Austin reported that Pastor Vern Hettinga and Pastor Joe Graham both will be preaching during Advent. The weeks are not solidified, as it depends on when Pastor Austin's baby is born.
- Admin Board discussed splitting the worship director job into two roles, worship director and a worship tech employee. The job description for the worship director was reviewed. **Motion was made, seconded and approved to approve worship director job description and begin hiring.**
- Admin Board discussed paternity leave for Austin when the baby is born. **Motion was made, seconded and approved to approve 1 week paid paternity leave.**
- Admin Board members were updated about Pastor Howard's contract to be presented to the Consistory at their October meeting.
- Admin Board discussed Deaf Teen Quest building use request. This was brought to Admin Board because facility rentals have been put on hold due to COVID-19. **Motion was made, seconded and approved to approve the building use for deaf teen quest, provided the building is available and they adhere to building safety guidelines.**
- Reviewed the results of nominations for Elders and Deacons and prepared the updated list to be presented at the Consistory Meeting.
- Congregational Meeting will be held on Sunday, November 22, 2020. Location to be determined and Consistory will decide on how it will be handled.
- Next Admin. Board Meeting is Tuesday, November 10, 2020 at 6:00 p.m. Location to be determined.

Deacons - At their October 21, 2020 meeting, the Deacon Board took the following actions:

Approval of September meeting minutes – all in favor of approving.

Treasurers Report

- Reviewed the various accounts rosewood has
- We have paid more off on the loan and are now below the threshold number we were shooting for before the loan is transferred to a conventional mortgage.
- PPP Loan is expected to be fully forgiven
- We have planned for the next rounds of missions' payments
- 3rd Quarter report we are under budget for the year, however, so are our anticipated collections

Church Aid Report – No Information

Youth Treasurers Report – Reviewed Various youth checking accounts

Property Report

- Property Team Committee Meeting – Still on hold for the time being
- Fall Clean-Up is October 31 8AM-Noon

Admin Report – Discussed

October 2020 Board News

Deacons continued-

New Business

- Budget Adjustments were made from feedback from our accountant, they are comparing the previous years to our proposed budget and made some suggestions.
- A motion was put forth to approve the changes that were made to the Budget – that motion was passed.
- 2021 may be a year we will have to be vigilant in staying within budget
- Widow Gift Cards – We will ask Elaine if she would like to make cards again. Due to the current situation we may have to send out the cards via mail this year.
- Thanksgiving offering will be split between Colima and the Other Way Ministries
- Pest Control Quote – The Technician that worked for Rose has started his own business and would like us to stay with him. He is familiar with our facility and is cheaper
 - Motion to approve the change was made, supported, and approved.

Old Business

- Picnic tables – On Hold
- 2021 Treasurer – Still up in the air. We will have help still but will need to make a decision.

Next Meeting – November 18 – With the rise in Covid cases we will have to decide if we are going to be in person or remote.

Consistory - At their October 27, 2020 meeting, the Consistory took the following actions:

- The Treasurer presented the Financial report Year to Date. Ross reported the 3rd quarter results. He also reported that we paid \$18,000.00 towards the loan from pledges and the loan is at \$437,000.00.
- Consistory members were informed that the Admin Board approved the job description for a new worship director. The job was split into two positions: Worship Director and Technical Director. They are creating search teams to hire for these positions.
- The RCA *Book of Church Order* requires that when a minister reaches the age of seventy years, the minister may no longer serve a church under a call. Pastor Howard will turn 70 next April. The wording for the first motion comes from Formulary 8 on page 137 in the BCO: ***Motion was made, seconded and approved to make application to the Great Lakes City Classis for a dissolution of the pastoral relationship between the Rev. Howard H. Moths and Rosewood Reformed Church effective December 31, 2020.*** Pastor Howard H. Moths concurred with this application. A minister who has been declared retired may continue to serve a church under contract. ***Motion was made, seconded, and approved to delegate the authority to the Administrative Board to negotiate a one-year contract along with a job description between Rosewood Reformed Church and Rev. Howard Moths beginning on January 1, 2021 for no more than 16 hours per week.*** A copy of this contract will be shared with the consistory in the January meeting.
- Deb Haverhals reported on the slate of nominees who have accepted nomination to serve on the Board of Elders, Board of Deacons, and the Administrative Board for 2021. The names of the nominees will be published in the bulletin on November 1st, 8th and 15th.
- Retiring Members of the Consistory were thanked. From the Board of Deacons: Tim Boomstra, Ross Mesbergen and Jim Zwiers. From the Board of Elders: Marty Bruins, Beth DeWall and Iris Kalinowski. From the Administrative Board: Dave Benison and Barb Koetje.
- Final Draft of the Proposed 2021 Budget was presented. ***Motion was made, seconded and approved to present the updated 2021 budget to the congregation.***
- Consistory members discussed options on how to hold the Congregational Meeting during the COVID situation so that we can elect Elders, Deacons and Administrative Boards and the approve the 2021 Proposed Budget. It was decided to hold the congregational meeting on November 22 immediately following the morning worship service. At that time, the result of the vote for the 2021 budget will be announced and the names of the consistory members will be selected. The meeting will be live streamed for those who chose not to attend in person. The election of consistory members and a vote for the 2021 budget will be conducted by email and by paper ballot for those who request one. Information regarding changes to the 2021 along with the revised budget will be sent to all the members by email or the USPS along with the ballots. The deadline for the return of the ballots will be November 15 so that the ballots can be counted before November 22.
- The Board of Elders presented the results of the previous meeting of the Board of Elders.
- The Board of Elders presented a survey for Consistory members on how worship should look in the upcoming future. The results will be used to evaluate what direction and steps our church will take for worship. The chairman for each board will be meeting with Pastor Austin to develop a plan.
- Special Consistory Meeting is tentatively scheduled for Tuesday, November 24 at 7:00 pm. The next regularly scheduled Consistory Meeting will be held Tuesday, January 26, 2021 at 7:00 pm