

Director of Student Ministries Job Description

The Director of Student Ministries leads middle and high school students in a growing relationship with Jesus and assists parents to be spiritual co-leaders of their kids.

Time commitment: Part-time/salaried at 20 hours per week. Hours are semi-flexible in order to align with the availability and activity of the students, with weekly workday office hours to coordinate with staff and prepare for ministry programs.

Reports to: Lead Pastor

Education: Bachelor's degree preferred; however, appropriate experience will be considered.

Student Leadership

1. Oversee regular large group gatherings that provide students a meaningful environment to connect with one another and learn from God's Word
2. Organize small group gatherings for students and their leaders to connect on deeper levels
3. Spend time with students outside of church (school lunches, games, plays, etc)
4. Encourage students to take part in significant faith milestones, such as profession of faith, baptism, and mission trips
5. Seek out and assimilate new students into the life of the group
6. Recruiting, training, and discipling volunteer adult and student leaders
7. Organize and lead mission trips and retreats

Parental Leadership

1. Maintain open lines of communication with parents
2. Do your part to empower and equip parents to be spiritual leaders of their home

Desired Knowledge, Skills, and Abilities

1. Knowledge in creating and maintaining a budget
2. Skilled in the use of current technology and software to create documents and access information
3. Ability to work independently and as a part of a team
4. Ability to effectively communicate orally and in writing
5. Ability to receive feedback, learn, and see challenges as opportunities

Who you are matters. Personal integrity and knowledge of spiritual formation with middle and high school students are required. The Director will:

1. Maintain a devoted faith through prayer, Scripture, healthy relationships, and Christian disciplines
2. Respect other staff members and volunteers by promoting accountability, honesty, integrity, and trust
3. Flexibility to be a team player and help other staff during busy rhythms of ministry life
4. Self-identify developmental needs and actively improve them to stay current with biblical wisdom and cultural trends